



Rimbey Christian School

INDIVIDUAL STUDENT REGISTRATION FORM

Note: All references to "Parents" and/or "Guardian" in this form refer to legal guardians. All information collected in this form will be used only in accordance with the Personal Information Protection policy accompanying this form. **A copy of the student's Birth Certificate, Canadian Citizenship or Permanent Resident Card MUST accompany this registration form ******

STUDENT INFORMATION:

Date of Registration: _____ *Alberta Student Number (ASN)* _____
(1st day student attending class) *(office use)*

Grade Entering: _____ *Special Education Needs/ Coding (if any)* _____

Legal Full Name: _____
(SCHOOL MUST VERIFY WITH LEGAL DOCUMENT (IE: BIRTH CERTIFICATE): INCLUDE COPY IF NEW STUDENT

Nickname (if any): _____ **Other surname used (if any):** _____

Gender: _____ **Birthdate:** _____ **Age as of September 30th** _____
(Year / Month / Day)

Citizenship: (confirm if student is Canadian citizen) _____ **Other:** _____ *(if "other" please contact school office)*

Usual (first) Language of the Home: *Standard English?* _____ *Specify Other/Additional Language:* _____

***LAST SCHOOL ATTENDED (IF NOT RCS):** _____
(Name of School)

SCHOOL INFO _____
CITY/TOWN PROVINCE PHONE (If Known)

CHILD RESIDENCY/GUARDIANSHIP

Child resides with: Both Parents Father Only Mother Only Shared Custody Guardian
(see next page for additional parent/guardian contact information. Use below for "usual" residence)

(Note dates of shared custody arrangement, ONLY if applicable to school days): _____

Are the rights of either parent restricted by court order? Yes No *(Documentation may be required)*

PARENT (GUARDIAN) AND FAMILY INFORMATION

Usual Parent/Guardian Information

Name(s): _____

Mailing Address: _____
Box No. / House or Rural address Town/City Prov. Postal Code

Land Location: (house/street no. / or legal land location if rural): _____

Phone Contact information (circle preferred for 1st person and number to call & include area code):

Name: _____ **House #:** _____ **Cell #:** _____ **Work:** _____

Name: _____ **House #:** _____ **Cell #:** _____ **Work:** _____

Email Address: _____ (additional newsletter(s) via email?) _____

Alternate Emergency Contact Information (provide 2 if possible): _____ (name/ relationship to child/ phone no.)

In making this application, I understand and agree with the purpose of the school and indicate that I enroll my child because of my earnest desire that my child receive a Christ-centered education. If the school accepts my child, I agree to support the by-laws of the Rimbey Christian School Society and the policies of the school board, and will honor the authority invested by the board in the administration and classroom teachers. Signed:

Parent/Guardian Signature: _____ **Date:** _____



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Additional (Shared Custody) Parent/Guardian Information (if applicable)

Name(s): _____

Mailing Address: _____

Land Location: (house # or legal land location if rural): _____

Phone Contact information (circle preferred for 1st call & includes area code):

Name: _____ House #: _____ Cell #: _____ Work: _____

Name: _____ House #: _____ Cell #: _____ Work: _____

Email Address: _____ (do you prefer newsletter via email?) _____

Alternate Emergency Contact Information (provide 2 if possible): _____ (name/ relationship to child/ phone no.)

Parent/Guardian Signature: _____ **Date:** _____

If rural residence, is school bus service requested? _____ *(your location will be reviewed for routing)*

IF NEW REGISTRANT TO RIMBEY CHRISTIAN SCHOOL:

A new family application package is required to be completed as part of this registration, including a signed consent form for the “release of student records” from the student’s previous school attended.

FIELD TRIP EXCURSION AUTHORIZATION:

From time to time the School plans events which occur off-site. A specific field trip authorization form will be sent home for most field trips; however some last-minute, close-to-school opportunities may arise for which prior notice is not given. Please acknowledge your permission for these short/close excursions by signing as follows:

I/We hereby give permission for my child (ren) to be taken on short/close excursions off school premises:

Parent/Guardian Signature: _____ **Date:** _____

MEDICAL INFORMATION:

Family Doctor Name: _____ **Health Care No.** _____ *(include province if not Alberta)*

Clinic: _____ Phone: _____ Other Special Practitioner: _____

List any medical (physical or mental) conditions which the school needs to know (conditions, disease, allergies):

List any medication the student is required to take for emergency or other medical condition, if it applies to school hours and may need staff interaction; noting frequency, if applicable:

In the event of a medical emergency, I authorize RCS to take my child (ren) to the nearest medical facility.

Authorized by (parent/guardian): _____ **Date:** _____

SIBLINGS: mark with (*) the child you prefer to bring home important notices- if not applicant above.

Full Name: _____ Age: _____ Current School: _____

Full Name: _____ Age: _____ Current School: _____

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**Personal Information Protection Act (PIPA)
CONSENT TO DISCLOSE PERSONAL INFORMATION**

Bill 44, the Personal Information Protection Act, came into effect for independent school boards on January 1, 2004. In brief, PIPA requires independent schools to protect and manage all the personal information that they hold according to standards that protect individual privacy. Personal information is any information about an identifiable person. For our purposes, it includes information about a person's home location, contact numbers, family, education, finances, and health only to the extent that this is relevant to the operation of the school, the Board and its Committees.

Rimbey Christian School, as part of its registration process, will collect personal information from parents and guardians who are enrolling their children in the school. Some of this information may be compiled and used as follows:

- to create class lists, family directories, telephone lists, and committee lists for internal use and to distribute among school families;
- to verify absenteeism, using related contact information;
- to promote the school within the context of the school, on the website and through submissions to the media, using school photos, including individuals, class, team, and club photos;
- to promote the school using students' work, including displays on the website;
- to make a donator contact list which will be used by our school treasurer, bookkeeper, finance committee and board; but will not be shared outside the context of the school;
- to promote student health and as required by statute (For example, health alert lists will be distributed to teachers, and students' names, grade levels, parents or guardian names must be given to the Rimbey Public Health Nurse of the David Thompson Health Region.);
- For other purposes related the operation of the school.

CONSENT TO DISCLOSE PERSONAL INFORMATION

If there are areas of concern (ie: photographs, or publication thereof), please contact the office and/or note your specific exclusions or concerns below and specify which family member(s).

Exceptions or concerns (if any): _____

I/We give permission for the release of my/our information as outlined above (you may include all family members). PRINT FAMILY NAME AND LIST INDIVIDUALS YOU ARE CONSENTING TO/FOR:

AUTHORIZATION SIGNATURE(S):

Parent/Legal Guardian	PRINT NAME	SIGNATURE	DATE
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Parent/Legal Guardian	PRINT NAME	SIGNATURE	DATE
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Private schools are ‘organizations’ as defined in Alberta’s *Personal Information Protection Act (PIPA)*, and are subject to the provisions of the *PIPA* when dealing with the collection, use and disclosure of personal information. This information is collected in accordance with *PIPA*.

(PIPA requires signed consent (below) from the student or parent/guardian)

Student or Parent/Guardian consent:

(Signature)

(Date).

Rimbey Christian School Registration Declarations:

**If you wish to declare the student is Aboriginal,
please select one:**

<i>First Nation (status)</i>	<i>First Nation (non-status)</i>	<i>Métis</i>	<i>Inuit</i>
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For further information, please refer to: www.education.alberta.ca/system-supports/results-reporting or contact Alberta Education at 780-427-8501.

If you have questions regarding the collection of student information by the school board, please contact the School Board Superintendent at 403-843-4790. Or principal@rimbeychristianschool.com.

Section 23 Francophone Education Eligibility:

**Pursuit to Section 23 of the Canadian Charter of Rights and Freedoms:
Citizens of Canada**

- whose first language learned and still understood is French; or
- who have received their primary school instruction in Canada in French have the right to have their children receive primary and secondary instruction in French; or
- of whom any child has received or is receiving primary or secondary school instruction in the same language.

Have the right to have all their children receive primary and secondary school instruction in the same language.

In Alberta, parents can only exercise this right by enrolling their child in a Francophone (French First Language) program offered by a Francophone Regional authority.

- A. According to the criteria above as set out in the Canadian Charter of Rights and Freedoms, are you eligible to have your child receive a Francophone (French First Language) education?
- Yes
 - No
 - Do not know
- B. If yes, do you wish to exercise your right to have your child receive a Francophone (French First Language) education?
- Yes
 - NO
 - Do not know

Please note that this information must/will be kept in the student’s record.